

FBCA Board Meeting

Minutes of September 28, 2023

7:00 pm in person

AED Training conducted from 6:30 - 7:00 pm

1. Call to Order 7:12 pm
2. Attendance: Alaine, Dominique, ~~Judy, Keir~~, Neville, Susannah, Tammy, ~~Tanya~~
3. Absent/Regrets: Judy, Keir, Tanya
4. Approval of the Consent Agenda, including Treasurer Reports. Tammy moved to approve the Consent Agenda.
5. Approval of the Agenda. Alaine moved to approve the Agenda.

Business

1. Family Liaison Updates
 - Kids' Drop in Evening Sep 20/23 - \$36 collected; 19 children attended
 - FBI would like to donate \$1500 for Children's Events; Roxanne will contact Dominique when funds are available
 - **Dominique and Tanya to discuss how to work with money received/spent**
 - Halloween Dance Party October 28/23
 - Planning committee (children plus parents) to begin meeting next week
 - Vancouver Island Festival of Small Halls - June 2024
 - Family event at Fanny Bay Hall
 - FBCA responsible for setup, AV, takedown, but will be reimbursed
 - Dominique to be contact person
2. Halloween Plans for FBCA
 - No bonfire this Halloween
3. Rental request for Parents and Tots program
 - Recommendation from Governance not to waive rental fees, as had been requested.
 - Board is in favour of renting to this program. Dominique will be liaison
4. Website Update
 - Keir has offered to hold a Zoom meeting to discuss the proof of the website. Suggestion to include Kathryn in the meeting.
5. Valentine's Dance
 - Possibly an afternoon tea dance with music provided by Georgia Strait Big Band
 - Neville to further investigate
6. Clarification of AV charges for rentals - postponed until October Board meeting
7. Volunteer Hours tallying
 - Re-emphasized the importance of tracking hours
 - Susannah to remind when Consent Agenda is sent
8. Standing Items:
 1. Communications/updates from volunteers

- Grounds Monitor (Kathleen) has volunteered
- Sherry looking for Board members to sit at Membership Table during Christmas market
- Add Volunteer Hours collector to Volunteer list (Alaine)

2. Updated “Items In Process” List

New Business

None

Meeting Evaluation

- Kept to timeline

Next Board Meeting: October 26, 2023

Adjournment: 8:33 pm