

FBCA Board Meeting

Minutes

November 28 7:00 pm in person at Fanny Bay Hall

1. Meeting called to order at 7:05 pm
2. Attendance: Alaine, Dominique, Judy, Kathryn, ~~Lesley~~, Melanie, ~~Neville~~, Susannah, Tammy, Teresa
3. Absent/Regrets: Lesley, Neville
4. Guest: Nancy March, new Rental Agent
5. Approval of Consent Agenda, including:
 - i. Building and Grounds – approval for heater reno expense
 - ii. Proposal for Free Seminar
 - iii. Minutes of October 24, 2024Moved Teresa to approve the Consent Agenda. Carried.
- b. Treasurer – 2025 Budget – removed from Consent Agenda; final approval will be conducted via email
6. Approval of Agenda, including new item of Rentals question for pickleball, Family Day Event. Moved Dominique to approve the agenda. Carried.

Business

1. Delegation for Dec. 9 10:00 a.m. CVRD meeting:
 - a. Tammy will present at the meeting to discuss funding for the hall foundation. Alaine, Dominique, Kathryn may be able to attend. **Tammy will send the info to the Board prior to the meeting.**
2. Fanny Bay Seniors' use of FBCA dumpster; currently pay \$150/year; our cost is \$66.70/month. Moved Dominique to increase the yearly rate to \$200/year. Carried. **Susannah will advise FBSS.**
3. Volunteer Code of Conduct update – Governance recommendations:
 - a. Revise Volunteer Code of Conduct to cover all volunteers other than Directors; include a process for how to make suggestions;
 - b. conduct a “2025 Audit of Volunteer Code of Conduct forms”Moved Melanie to accept the Governance recommendations. Carried
- c. **Susannah has contacted Erna to begin revision; revisit at January Board Meeting**
4. Amending accounting categories – **Teresa, Alaine will start the process**
5. Future of Fat Oyster Reading Series – Series will not continue.
6. Notice of future discussions in 2025
 - a. FBCA Strategic Plan. **Add to In Process List. Tammy will check with Lesley, who has offered to lead.**

- b. Fanny Bay Flyer format and distribution. If postal strike continues, Tammy will contact Wendy to prepare the Flyer and perhaps reduce the number of copies printed. Future discussion which would include Wendy and Sally.
- 7. Standing Items
 - a. Communications from Volunteers – none this month
 - b. Items in Process List Updates
 - i. #14 Asset Inventory List – complete
 - ii. #59 Begin Budget prep – complete

New Business:

- 1. Rentals question for pickleball
 - a. Can the pickleball court and nets be rented by a private group? Yes, it becomes a regular rental, with minimum 2 hours rental.
- 2. Family Event. Kathryn proposed having some kind of “Meet Your Neighbour” event early in 2025. **Further discussion at January or February Board meeting.**

Meeting Evaluation:

- Glad to have cake
- High-spirited discussion, yet focused

Adjournment:

Meeting adjourned at 8:27 pm

Next meetings:

Governance	December 10	Board	January 23, 2025
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